**THE 38th ANNUAL NEEDVILLE**

**HARVEST FESTIVAL**

**(A non-profit organization)**

**OCTOBER 15, 2022**

***Food & Non-Food Vendor***

***Rules & General Information***

* **Application, Hold Harmless Agreement and booth space fee** must be completed and paid by October 7, 2022 in order to participate. (Cash, Check or Money Orders only.) A late fee of $10 will be charged if received after October 7, 2022.
* ***\*\*\*Note: All food booths must apply directly to the Fort Bend County Health Department, 281.342.7469, for the required permit. Compliance with all Health Department rules is required.\*\*\****
* \*Size of booth spaces: Food – 14’ x 10’; Non Food Booth – 10’ x 10’. All booth spaces are uncovered with no electricity. If you require a larger space, 2 or more booth spaces must be paid for with this application. No exceptions.
* You must provide your own setups, i.e. tables, chairs, canopies, etc.
* Generators are permitted if necessary and must be noted on the application. Generator noise must be contained so as not to interfere with other vendors and guests. Those which elect to have generators will be asked to set up in certain areas to help alleviate the possibility of generator noise interfering with announcements, entertainment, etc.
* **When arriving at the Festival site you MUST check in with a member of the Vendor Committee at the location noted on the enclosed map. \*\*\*The Vendor Committee will be available for you to check in and set up during the following times *only:* Saturday, October 15 from 6:30am to 8:30am.** **If you arrive outside these times, you will be asked to wait outside the gates until the designated time. This rule will be enforced.\*\*\***
* **Note: All food booths will line up as they arrive, with no empty spaces in between. No exceptions.**
* Potable water will be available.
* **\*\*Be advised\*\*** No security will be provided.
* Vehicles will be allowed inside the gates for booth setup, but must be outside the gates by **8:30am on Saturday**. Vehicles will not be allowed inside the gates for booth breakdown until after 7pm. **No assistance from the Vendor Committee will be given before 6pm on Saturday for booth breakdown. If members of the Vendor Committee are available after 6pm on Saturday, assistance MAY be provided.**
* No free food or drinks will be permitted to be “given” away as this negatively impacts food vendors.
* All Vendors who have paid for an assigned space will be allowed to offer their respective products to the Harvest Festival attendees by walking through the public areas.
* The Committee Chairman reserves the right to make additional rules and regulations as the situation may warrant. Decisions of the Needville Harvest Festival Committee are final.

Thank You!

Vendor Committee

Crystal Harvey & Iris Walker